

Documents For Fresh or RENEWAL of REGISTRATION of each Charitable Trust

u/s 12AB or Sec 10 of IT Act 1961, to, claim exemption

A. Renewal to be taken

- ✓ *Within 30 days of Modification of object, Further Application for Renewal of Registration of each Trust or Society or Institutions, Commencing from 1st October, 2020 within 3 months is Mandatory.*

Apply with
- ✓ *Self certified copy of the document [Instrument evidencing the creations of trust - i.e. Trust Deed(Registered)].*

Memorandum & Articles of Association of a society registered with the Registrar of Firms & Societies
- ✓ *Registration Certificate of Society /Trust. (Self Certified)*
- ✓ *Self Certified Copy of Resolution adopting the object and modification thereof.*
- ✓ *Self Certified Copy of the past 3yrs' Audited Statement of Accounts or firm for the year of Trust/Institution came into existence, if the age of Trust/Society is less than 3yrs.*

✓ *Mention activities of this Trust/ Institutions by way of a separate note.*

✓ *Self Certified copy of existing certificate u/s 12A/12AA/12AB*

B. Form to be furnished electronically – With digital Signature.

Or,

Electronic Verification mode where no D/S is used.

C. Form 10A duly verified by the persons, authorized to verifying the Return of Income.

D. Principle DGIT (System) or DGIT(System) shall specify the date structure.